

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

September 21, 2023
3:30 p.m.

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, August 24, 2023**
(Attachment #1) *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, September 14, 2023**
(Attachment #2) *Information*
5. **Minutes, Regular Meeting of the Board of Trustees, August 10, 2023**
(Attachment #3) *Information*
6. **Minutes, Special Meeting of the Board of Trustees, August 28, 2023**
(Attachment #4) *Information*
7. **Director's Report** *Information*
8. **Commissioner's Comments** *Information*

9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

RECOGNITIONS

10. Celebration of Classified Retirees

Information

ADMINISTRATION

11. Eligibility Lists

Action

Child Care Programs Technician, ESP Coordinator, ESP Assistant, ESP Instructor, Instructional Assistant – DHH, Instructional Assistant, Preschool Instructor, and Senior Payroll Technician

(Attachments #5 -9)

PERSONNEL

12. Job Announcements

Information

(Attachments #10 -13)

FINANCIAL

13. Nothing at this time.

Information

CLOSED SESSION

14. Closed Session

The Commission may discuss one or more of the following topics in a Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

15. The next meeting of the Personnel Commission will be:

October 26, 2023

3:30 p.m.

Board Room

ADJOURNMENT

16. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF AUGUST 24, 2023**

DATE: September 14, 2023

Attached for your approval are the minutes of the Personnel Commission's regular meeting of August 24, 2023 meeting.

RECOMMENDATION

The Personnel Commission approves the minutes of the August 24, 2023, Personnel Commission regular meeting.

Attachment #1

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

August 24, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:35 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Talley led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice-Chairperson
Mrs. Carmen Serna, Director Human Resources

Mrs. Carol Davis, Member (absent)

GENERAL FUNCTIONS

Approval of Agenda

Mr. Mullin moved to approve the agenda as presented. Automatic second due to the absence of Mrs. Davis. Motion carried.

Introduction of Guests

Mr. Jeremy Talley, CSEA President, attended.

Introduction of Staff

Ms. Johnson attended.

Minutes, Regular Meeting of the Personnel Commission, June 15, 2023

Mr. Mullin moved to approve the minutes as presented. Automatic second due to the absence of Mrs. Davis. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, August 10, 2023

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, May 20, 2023

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, June 15, 2023

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, June 22, 2023

Presented as an information item only.

Director's Report

Mrs. Serna shared that we have had a very busy summer. We are finalizing our staffing and determining our vacancies. We had a very successful summer school and are preparing for the 2023-2024 school year. Some of the changes this school year are that the Middle Schools are moving to two lunch schedules. This was due to the large lunch lines on popular menu item days, which allows our students to encounter shorter lines, and

students will have more time to eat and meet with their peers. This will increase the hours and the number of Noon Duty Aides at our Middle Schools.

Today, we had our first round of principal interviews for the vacancy at Cox. If all goes according to plan, a special Board meeting will be held on August 28, 2023, to announce the new principal. We are welcoming an early start class to the Deaf and Hard of Hearing (DHH) program at Cox. We were able to hire two Instructional Assistant's- DHH employees to continue supporting the DHH program.

We are very excited about our new school year. We have our welcome-back breakfast on August 29, 2023. It is from 8:00 a.m. to 9:00 a.m. The welcome-back program will be held at Shoreline beginning at 9:00 a.m. Classified staff will be offered up to 6 hours to attend the welcome-back program and complete their mandated training.

Commissioners' Comments

Mr. Mullin expressed concerns about the short notice and late start of senior management positions. He believes this District continues to do an excellent job with the resources that we have. We have excellent people everywhere in the District. He stated he is looking forward to this year. Mr. McCombs hoped everyone had a wonderful summer and a chance to unwind. It is good to be back.

Public Comments

Mr. Talley stated that CSEA appreciates the additional opportunity for employees to timecard extra time to complete their mandated training. It will be an exciting year, and he hopes we can keep our family atmosphere, enabling us to get the best people.

ADMINISTRATION

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for Bus Driver, IA – Applied Behavior Analysis, Licensed Vocational Nurse, and ESP Assistant. Automatic second due to the absence of Mrs. Davis. Motion carried.

PERSONNEL

Job Announcement

The Personnel Commission reviewed the dual certification job postings for Behavior Intervention Assistant, Child Care Program Technician, ESP Coordinator, ESP Instructor, Instructional Assistant – Bilingual (Spanish), Instructional Assistant – Deaf and Hard of Hearing, Instructional Assistant, IA Mild/Moderate, IA Moderate/Severe, Preschool Instructor, and Sr. Payroll Technician.

FINANCIAL

Nothing at this time.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

**Regular Meeting:
September 21, 2023, at 3:30 p.m.
Board Room**

ADJOURNMENT

The August 24, 2023, regular meeting of the Personnel Commission adjourned at 3:59 p.m.

Mr. McCombs, Chairperson

Mr. Mullin, Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA OF THE BOARD OF TRUSTEES REGULAR
MEETING OF SEPTEMBER 14, 2023**

DATE: September 14, 2023

Attached is the agenda for the regular meeting of the Board of Trustees on September 14, 2023.



**Thursday, September 14, 2023
Regular Meeting**

MEETING PROCEDURES

MEETING LOCATION:

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:

The district board room will be open to the public. In-person public comment will be allowed as required by law.

Public Comment Notice: Any written or electronic communication provided by the public to the Board of Education may be considered a public record and subject to production under the Public Records Act. The produced record may include all names and detailed information contained in the communication. As a reminder, Board protocols and California law do not allow Board members to discuss public comments or attempt to answer questions posed by a speaker during the public comment time. If appropriate, the Superintendent will ask staff to follow up with speakers. All members wishing to speak should complete a yellow Public Comment form prior to the start of the meeting.

MISSION STATEMENT:

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

CONDUCT:

The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, media members not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be permitted to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please get in touch with the Public Information Officer/Executive Assistant to the Superintendent, Joy Moyers, at 714-843-3255.

A. CALL TO ORDER -- 6:00 p.m.

Subject	1. Pledge of Allegiance
Meeting	Sep 14, 2023 - Regular Meeting
Category	A. CALL TO ORDER -- 6:00 p.m.
Type	Procedural

Subject **2. Roll Call**

Meeting Sep 14, 2023 - Regular Meeting

Category A. CALL TO ORDER -- 6:00 p.m.

Type Procedural

- Jeanne Galindo, President
- Steve Schultz, President Pro Tem
- Sandra Crandall, Clerk
- Dennis Cole, Member
- Phu Nguyen, Member

B. APPROVAL OF AGENDA

Subject **1. Agenda for September 14, 2023 Regular Board of Trustees Meeting**

Meeting Sep 14, 2023 - Regular Meeting

Category B. APPROVAL OF AGENDA

Type Action

C. STAFF REPORTS

Subject **1. Unaudited Actuals for Fiscal Year 2022-2023 (Oral and Written)**

Meeting Sep 14, 2023 - Regular Meeting

Category C. STAFF REPORTS

Type Reports

Background:

Assistant Superintendent, Business, Christine Fullerton and Director, Fiscal Services, Isidro Guerra will review for the Board of Trustees the unaudited actuals for the Fountain Valley School District for the fiscal year 2022-2023.

Submitted by:

Business Services

D. BOARD MEMBER REPORTS

Subject **1. Board Member Reports**

Meeting Sep 14, 2023 - Regular Meeting

Category D. BOARD MEMBER REPORTS

Type Reports

E. PUBLIC COMMENTS

Subject **1. Public Comment**

Meeting Sep 14, 2023 - Regular Meeting

Category E. PUBLIC COMMENTS

Type Information

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business or any other item of specific concern.

To address the Board of Trustees, please comply with the procedures listed on the goldenrod form, *For Persons Wishing to Address the Board of Trustees*, and give the form to the Public Information Officer/Executive Assistant to the Superintendent.

F. LEGISLATIVE ITEMS

Subject 1. Board Policy 0420.4 Charter School Authorization (Second Reading)

Meeting Sep 14, 2023 - Regular Meeting

Category F. LEGISLATIVE ITEMS

Type Action

Fiscal Impact No

Recommended Action It is recommended the Board of Trustees approve Board Policy 0421.4 for Second Reading.

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code, statute or best practice. The California School Boards Association or the Orange County Department of Education informs the District of changes through alerts.

Board Policy 0421.4 was amended to include information in updated Education Codes pertaining to the oversight of charter schools by Local Educational Agencies.

Submitted by:

Business Services

File Attachments
[BP 0420.4 Charter School Authorizations.pdf \(152 KB\)](#)

Subject 2. Board Policy 0420.41 Charter School Oversight (Second Reading)

Meeting Sep 14, 2023 - Regular Meeting

Category F. LEGISLATIVE ITEMS

Type Action

Fiscal Impact No

Recommended Action It is recommended the Board of Trustees approve Board Policy 0421.41 for Second Reading.

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code, statute or best practice. The California School Boards Association or the Orange County Department of Education informs the District of changes through alerts.

Board Policy 0421.41 was amended to include information in updated Education Codes pertaining to the oversight of charter schools by Local Educational Agencies.

Submitted by:

Business Services

File Attachments

[BP 0420.41 Charter School Oversight.pdf \(91 KB\)](#)

Subject **3. Board Policy 4112.2 Certification (Second Reading)**

Meeting Sep 14, 2023 - Regular Meeting

Category F. LEGISLATIVE ITEMS

Type Action

Fiscal Impact No

Recommended Action It is recommended the Board of Trustees approve Board Policy 4112.2 for Second Reading.

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code, statute or best practice. The California School Boards Association or the Orange County Department of Education informs the District of changes through alerts.

Board Policy 4112.2 was amended to include information in updated Education Codes pertaining to the employment of certificated staff.

Submitted by:

Personnel Services

File Attachments

[BP 4112.2 Certification \(First Read\) 2023 AUG 10.pdf \(132 KB\)](#)

Subject **4. Board Policy 4140, 4240, 4340 Bargaining Units (Second Reading)**

Meeting Sep 14, 2023 - Regular Meeting

Category F. LEGISLATIVE ITEMS

Type Action

Fiscal Impact No

Recommended Action It is recommended the Board of Trustees approve Board Policy 4140, 4240, 4340 for Second Reading.

Background:

In the continued effort to maintain a set of current board policies, it is necessary to bring policies to the Board of Trustees for revision due to changes in Education Code, statute or best practice. The California School Boards Association or the Orange County Department of Education informs the District of changes through alerts.

Board Policy 4140, 4240, 4340 was amended to include information in updated Education Codes pertaining bargaining units.

Submitted by:
Personnel Services

File Attachments
[BP 4140 4240 4340 Bargaining Units \(First Read\) 2023 AUG 10.pdf \(213 KB\)](#)

G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Subject **1. Minutes of August 10, 2023 Regular Board of Education Meeting**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

File Attachments
[MIN08102023.pdf \(167 KB\)](#)

Subject **2. Minutes of August 28, 2023 Special Board of Education Meeting**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

File Attachments
[MIN08282023.pdf \(74 KB\)](#)

Subject **3. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Submitted by:
Personnel Services

File Attachments
[1.0 Personnel Items - 2023-09-14.pdf \(65 KB\)](#)
[2.0 Classified Personnel Items 2023-09-14.pdf \(101 KB\)](#)

Subject **4. Accept Donations**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Submitted by:
Business Services

File Attachments
[Donations.xlsx \(23 KB\)](#)

Subject 5. Approve/ Ratify Purchase Order Listing

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type

Submitted by:
Business Services- Purchasing

File Attachments
[P O Detail Report 07-26-23 thru 08-29-23.pdf \(28 KB\)](#)
[P O Report- Change 07-26-23 thru 08-29-23.pdf \(7 KB\)](#)

Subject 6. Approve/Ratify Warrants

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Submitted by:
Business Services

File Attachments
[Warrant listing and ACH payment - Sep 14 2023.pdf \(189 KB\)](#)

Subject 7. Approve/Ratify Budget Adjustments/Transfers

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type

Background:
text

Submitted by:

File Attachments

[Budget Transfer 06.30.2023.pdf \(90 KB\)](#)

[Budget Adjustment 06.30.2023.pdf \(353 KB\)](#)

Subject **8. Unaudited Actuals for Fiscal Year Ending June 30, 2023**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Sep 14, 2023

Absolute Date Sep 14, 2023

Recommended Action It is recommended that the Board of Trustees approves the unaudited actuals for fiscal year 2022-23 and the adjusted 2023-24 beginning balance.

Background:

At unaudited actuals, the District compares actual results for the fiscal year ending June 30, 2023, to the estimated actuals presented at budget adoption. The total general fund ending balance is \$28.6 million, of which \$25.1 million is restricted, committed, and/or otherwise assigned. The District has met all of the requirements outlined in AB1200, and all of the District's funds reflect a positive ending balance. The 2023-24 adopted budget beginning fund balance has been adjusted to reflect updates to the 2022-23 ending fund balance.

Submitted by:

Business Services

File Attachments

[2022-23 Unaudited Actuals.pdf \(785 KB\)](#)

Subject **9. 2022-23 Capital Facilities Fund/Developer Fees**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees accepts the report on the use of the Capital Facilities Fund income and expenditures.

Background:

Effective January 1, 1997, Senate Bill 1693 amended Government Code Sections 66001 and 66006 to impose more detailed reporting requirements for developer fees. SB 1693 amended Section 66006(b) to provide the following revised reporting requirement:

Section 66006 (b)(1)

For each separate account or fund established pursuant to subdivision (a), the local agency shall, within 180 days after the last day of each fiscal year, make available to the public the following information for the fiscal year:

- (1) A brief description of the type of fee in the account or fund.
- (2) The amount of the fee.
- (3) The beginning and ending balance of the account or fund.
- (4) The amount of the fees collected and the interest earned.

Government Code Section 66006 also requires the local agency to review this fund at a regularly scheduled public meeting.

Attached are worksheets summarizing the fees collected, interest earned and specific expenditures on projects during fiscal year 2022-23 as required under section 66006(b)(1).

Submitted by:

Business Services

File Attachments

[2022-23 Developer Fee Worksheet.pdf \(283 KB\)](#)

Subject **10. Resolution 2024-07: GANN Amendment Appropriations Limitation**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Recommended Action It is recommended that the Governing Board adopt RESOLUTION 2024-07, identifying the 2022-23 actual appropriation limit and the 2023-24 estimated appropriation limit.

Background:

Per Education Code Sections 1629 and 42132, each year governing boards shall adopt a resolution identifying their estimated appropriations limits for the current year and their actual appropriations limit for the prior year. The appropriations limit is the dollar amount that a District can expend in one fiscal year and is limited to the percentage increase in the cost of living and the percentage increase in the state or local government's population. The District did not exceed its appropriation limit of \$40.71 million for 2022-23. The estimated appropriation limit for 2023-24 is \$42.74 million. The calculation of the appropriation limit is available for public review in the Business Services Office.

Submitted by:

Business Services

File Attachments

[FVSD 2022-23 GANN Resolution.pdf \(198 KB\)](#)

Subject **11. Award Identity Automation through CDWG the Contract in the Amount of \$47,729.54 to Provide Identity Automation Software**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$47,729.54

Recommended Action It is recommended that the Board of Trustees award Identity Automation through CDWG the contract in the amount of \$47,729.54 to provide Identify Automation software.

Background:

The manual onboarding, offboarding, and access provisioning processes have become obsolete and can no longer meet the demands of the District. Identity automation software offers a range of benefits to organizations looking to streamline and secure their identity and access management processes, including Enhanced Security, Reduced Manual Work, Faster User Onboarding and Offboarding, Self Service capabilities, Central Management, Integration Capabilities, Cost Savings, and Enhanced User Experience. The IT department evaluated multiple identity automation vendors. After careful evaluation, the Department picked an Identity Automation vendor for its Identity management needs.

Fiscal Impact:

The scope of work outlined in the contract will be funded with the 2023-2024 IT budget. Of the \$47,729.54 in the contract, \$26,505.00 are one-time set-up costs.

Submitted by:

Business Services

File Attachments

[Identity Automation Proposal.pdf \(77 KB\)](#)

Subject **12. Record of Eighth Grade Promotion, June 2023**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees approves, as submitted by the principals, the names of all students recommended for an eighth grade Certificate of Promotion in the 2022/2023 school year.

Background:

Board Policy 5127 stipulates that the names of all students who are recommended for an eighth-grade Certificate of Promotion be recorded within the minutes of a Board meeting. The attached lists of eighth-grade students have been submitted by the three middle school principals.

Submitted by:

Educational Services

File Attachments

[Record of 8th Grade Students 2022-2023.pdf \(101 KB\)](#)

Subject **13. District Field Trip List 2023-2024 School Year**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Sep 14, 2023

Absolute Date Sep 14, 2023

Fiscal Impact No

Recommended Action It is recommended that the Board of Trustees approves the attached Field Trip list for the 2023-2024 school year

Background:

In accordance with Board Policy 6153, requests for school-sponsored trips involving overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and recommend to the Board whether the Board should approve the request.

Exhibit A includes the locations of all potential overnight study trips and other local attractions that might serve as educational field trips to enrich the instructional program for Fountain Valley School District students during the 2023/2024 school year.

Submitted by:

Educational Services

File Attachments

[District Field Trip Vendor List 2023-2024_09112023.pdf \(114 KB\)](#)

Subject 14. Educational Services Approved Independent Contractor List 2023-2024 School Year

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact Yes

Budget Source Fees for independent contractor services will be funded from either Educational Services or school site budgets, as appropriate. Specific budget information will be reflected in the issued purchase order, and all contracts will be reviewed by administrative staff and signed accordingly.

Recommended Action It is recommended that the Board of Trustees approve the attached Independent Contractor list for the 2023/2024 school year.

Background:

Historically, independent contractors are submitted to the Board of Trustees each month for approval. Typically, these independent contractors are being used each year by one or more schools or the District Office. Therefore, the Educational Services division is requesting the approval of a compiled list of the frequently used independent contractors to be annually reviewed and approved by the Board of Trustees. This is a similar process FVSD uses regarding field trip approvals. The attached independent contractor list includes independent contractors approved by the Board of Trustees within the last three years, with cost information updated for the 2023/2024 school year. All independent contractors on the list provide highly valued professional development to support the Fountain Valley School District standards-based core academic program. Independent contractors not on the approved list will be submitted to the Board of Trustees for approval and then added to the list for reauthorization in subsequent years.

Submitted by:

Educational Services

File Attachments

[Independent Contractor Lists 2023-2024.pdf \(62 KB\)](#)

Subject	15. Arts, Music & Instructional Materials Block Grant Plan
Meeting	Sep 14, 2023 - Regular Meeting
Category	G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type	Action (Consent)
Preferred Date	Sep 14, 2023
Absolute Date	Sep 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$3,563,807.00
Budget Source	Arts, Music, and Instructional Materials Block Grant
Recommended Action	It is recommended that the Board of Trustees approve the Arts, Music, and Instructional Materials Discretionary Block Grant Plan.

Background:

On June 30, 2022, Governor Gavin Newsom approved AB 181. This bill established the Arts, Music, and Instructional Materials (AMIM) Block Grant, providing \$3.56 billion in one-time funding for California Schools.

School districts may utilize the funds received for five purposes as outlined in Section 134(a) of Chapter 52 of the Statutes of 2022, including:

1. Standards-aligned professional development and instructional materials in specific subject areas
2. Improving school culture
3. Developing diverse, culturally relevant and book collections
4. Operational costs
5. COVID-19 related costs necessary to keep pupils and staff safe and schools open for in-person instruction

In addition, districts are required to approve a plan for the expenditure of funds at a regularly scheduled public meeting.

Based on the latest apportionment information provided by the California Department of Education, FVSD anticipates receiving \$3,563,807.00. Expenditures or encumbrances must take place before the conclusion of the 2025-26 school year.

Submitted by:

Educational Services

File Attachments

[AMIM Block Grant Plan September 2023.pdf \(135 KB\)](#)

Subject **16. Proposed Agreement with Discovery Education, Inc.**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Sep 14, 2023

Absolute Date Sep 14, 2023

Fiscal Impact Yes

Dollar Amount \$42,001.36

Budgeted Yes

Budget Source Lottery Instructional Materials Funding

Recommended Action It is recommended that the Board of Trustees approve the agreement with Discovery Education, Inc. for the CA NGSS Science Techbook to support science instruction in the District's Transitional Kindergarten program.

Background

In December 2020, the FVSD Board of Trustees approved the adoption of the Discovery Science Program to support instruction for students in Kindergarten through 5th grade. This adoption provided teachers with instructional materials aligned with the Next Generation Science Standards. At that time, FVSD's Transitional Kindergarten program consisted of a few classes located on several campuses. CA Assembly Bill 22 resulted in a major expansion of Transitional Kindergarten programming across the State of California. In FVSD, the number of TK classes has grown from four classrooms in the 2019-20 school year to nine classrooms for the 2023-24 school year. With the expansion of TK, many publishers, including Discovery Education, made significant improvements to their instructional materials offerings to support the grade level. The Educational Services Division looks forward to providing FVSD's Transitional Kindergarten teachers with these comprehensive instructional materials to support science instruction.

Submitted By:
Educational Services

File Attachments
[Discovery Education Transitional Kindergarten Science Instructional Materials Proposal.pdf \(207 KB\)](#)

Subject 17. Proposed Agreement with Houghton Mifflin Harcourt, Inc.

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Sep 14, 2023

Absolute Date Sep 14, 2023

Fiscal Impact Yes

Budgeted Yes

Budget Source Lottery Instructional Materials Fund

Recommended Action It is recommended that the Board of Trustees approve the agreement with Houghton Mifflin Harcourt, Inc. to extend the Math Expressions curriculum adoption through the 2025-26 school year.

Background:

Houghton Mifflin Harcourt, *Math Expressions* program has been the adopted textbook for Grades TK-5th since its initial approval by the Board during the 2014-15 school year. *Math Expressions* was recommended by the District Common Core Steering Committee after both quantitative and qualitative data evaluation during the fall of 2014 and the contract was approved through the 2020 school year. A three-year extension of the contract was approved in December 2020, which ends in December 2023 for digital resources.

FVSD has achieved tremendous success in Mathematics achievement as measured on state-wide assessments through the implementation of Cognitively-Guided Instruction for Mathematics, supported by the *Math Expressions* program. As such, an additional two-year extension is recommended with input from elementary curriculum leads and principals, to support the ongoing success of FVSD students in Math.

Submitted by:

Educational Services

File Attachments

[Math Expressions Extension 2Y Cost Proposal 09082023.pdf \(575 KB\)](#)

Subject 18. Data Sharing Agreement with Huntington Beach Union High School District Through June 30, 2028

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact No

Recommended Action It is recommended the Board of Trustees approve the Data Sharing Agreement with Huntington Beach Union High School District through June 30, 2028.

Background:

Each year promoting eighth graders from the Fountain Valley School District move on to the Huntington Beach Union High School District to become 9th graders in the new year. This agreement would allow FVDS to share student information with HBUHSD in order for the high schools to perform services and functions related to student enrollment and transfer procedures including:

- Communicate summer school opportunities
- Communicate orientation and registration procedures with eighth grade students and their families
- Enroll, register and schedule incoming ninth grade students
- Enable English Language supports and language proficiency testing for English Learners
- Ensure continuity in accommodations for students receiving special education services
- Facilitate the collection of other information and/or the development of academic support procedures to ensure a smooth and efficient transfer of records from FVSD to HBUHSD

Submitted by:

Business Services

File Attachments

[MOU - Data Transfer - FVSD HBUHSD - FINAL \(1\).pdf \(364 KB\)](#)

Subject **19. Tobacco-Use Prevention Education (TUPE) Tier 2 Grant**

Meeting Sep 14, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees approves the Contract for Tobacco-Use Prevention Education (TUPE) Tier 2 Grant for July 1, 2023, through June 30, 2026 and authorizes the Superintendent or designee to sign all documents.

Background:

The TUPE Consortium is a partnership made up of (8) Orange County school districts including: Orange County Department of Education ACCESS, Fountain Valley School District, Huntington Beach City School District, Laguna Beach Unified School District, Ocean View School District, Saddleback Valley School District, Santa Ana Unified School District, and Westminster Unified School District, collectively serving 40,318 middle and high school students. The overarching goal of the project is to prevent students from beginning tobacco use and reduce the number of current tobacco users. The funding will allow for the implementation of the program at Fulton, Masuda and Talbert Middle Schools.

Fiscal Impact:

The Tobacco-Use Prevention Education (TUPE) Tier 2 Grant will provide funding at \$88,286.10 to be used over a 3 year period for the successful promotion and implementation of tobacco prevention, intervention, cessation, youth development and other services to students.

Submitted by:

Student Services & Safety

File Attachments

[Fountain Valley SD- Tobacco-Use Prevention Education\(TUPE\(10003899\)26.pdf \(2,769 KB\).](#)

H. SUPERINTENDENT'S REPORT/NEW BUSINESS

Subject **1. Superintendent's Report**

Meeting Sep 14, 2023 - Regular Meeting

Category H. SUPERINTENDENT'S REPORT/NEW BUSINESS

Type Reports

I. CLOSED SESSION

Subject **1. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5**

Meeting Sep 14, 2023 - Regular Meeting

Category I. CLOSED SESSION

Type

Subject **2. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.**

Meeting Sep 14, 2023 - Regular Meeting

Category I. CLOSED SESSION

Type Discussion, Procedural

Subject **3. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.**

Meeting Sep 14, 2023 - Regular Meeting

Category I. CLOSED SESSION

Type

Background:

Update and review of negotiations with FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

Submitted by:

Business Services, Educational Services or Personnel Services

J. REPORT OF CLOSED SESSION

Subject **1. The Board President will report out on action taken if any.**

Meeting Sep 14, 2023 - Regular Meeting

Category J. REPORT OF CLOSED SESSION

Type

K. ADJOURNMENT

Subject **1. Meeting Adjournment**

Meeting Sep 14, 2023 - Regular Meeting

Category K. ADJOURNMENT

Type Action

Subject **2. Next Meeting October 12, 2023**

Meeting Sep 14, 2023 - Regular Meeting

Category K. ADJOURNMENT

Type Information

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES OF THE BOARD OF TRUSTEES REGULAR
MEETING OF AUGUST 10, 2023**

DATE: September 14, 2023

Attached are the minutes for the regular meeting of the Board of Trustees on August 10, 2023.

Regular Meeting (Thursday, August 10, 2023)

Generated by Joy Moyers on Friday, August 11, 2023

A. CALL TO ORDER -- 6:01 p.m.

Procedural: 1. Pledge of Allegiance was led by Mr. Nguyen

Procedural: 2. Roll Call was made; the following were present:

Jeanne Galindo, President

Steve Schultz, President Pro Tem (via phone due to just cause)

Sandra Crandall, Clerk

Dennis Cole, Member

Phu Nguyen, Member

B. APPROVAL OF AGENDA

Action: 1. Agenda for August 10, 2023 Regular Board of Trustees Meeting, with one change to Item #1

Declaration of Need

Moved: Mr. Cole

Seconded: Mr. Nguyen

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

C. CLOSED SESSION

Discussion, Procedural: 1. Personnel Matters: Government Code 54957 and 54957.1

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

Moved: Mr. Cole

Seconded: Mrs. Crandall

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

D. SPECIAL PRESENTATION

Introduction of Mrs. Jessica O'Malley

Dr. Katherine Stopp joined the Board of Trustees in congratulating Mrs. O'Malley on her promotion to Assistant Principal Masuda Middle School.

E. STAFF REPORTS

Reports: 1. Pre-Funding Other Post-Employment Benefits

Assistant Superintendent of Business Services, Christine Fullerton, and Director, Fiscal Services, Isidro Guerra presented to the Board of Trustees potential strategies for pre-funding Other Post-Employment Benefits (OPEB)

F. BOARD MEMBER REPORTS

Reports: 1. Board Member Reports

Mr. Schultz thanked Dr. Gargus and the whole Educational Services Team for coordinating Summer School for our students and teachers. He pointed out the generous amount of supplies for teachers to run the summer program. Additionally, he recognized Mrs. Amy Jara principal of our Intervention Summer School. He toured the campuses and was pleased to see how many supplies were provided to teachers.

He worked with the other Trustees on the Superintendent evaluation of Dr. Stopp and noted what an excellent job she and her team are doing and acknowledged that she has done lots of things to improve our district in so many ways, not just test scores, and numbers, but the efforts continue to make FVSD the number 1 performing elementary school district in Orange County. He also met with Dr. Gargus, Dr. Stopp, and Ms. Moyers to discuss our homework policies and how we are going to be introducing our Lighthouse Guiding Light principles.

Mrs. Crandall thanked the FVSD staff who led all our summer programs including ESP, ESY and Summer School. She was able to tour all programs and saw lots of engaging activities and is looking forward to seeing the data on the 500 students who were able to participate in these programs as there were both pre and post-assessments done, which will let us know of the effectiveness of the program. She attended a webinar put on by Capital Advisors titled "Budget Perspectives." It was shared that COLA and core programs would be maintained in the budget and there would be reduced cuts to the Arts Music monies, but Capital Advisors clearly stated "the party is over" and anticipate lower revenues come October of 2024. They let attendees know there would need to be \$42 million dollars for the state budget to work.

Mr. Cole attended the Safe Schools conference in Orange County put on annually by OCDE, and had local law enforcement and other experts talk about how we can keep students and schools safe. Went to a breakfast hosted by the City and Chamber of Commerce, talking about things locally that may affect our schools.

Mrs. Nguyen had the opportunity to visit the Summer school at Cox and thanked Mrs. Jara, the principal, for her leadership there. He noted there were 500 students at a cost of \$300,000. He took Dr. Stopp and Ms. Moyers on a tour of Little Saigon, including the war memorial, a Buddhist temple, and the Vietnamese Catholic Center, had lunch, and talked about how we can better serve that community.

G. PUBLIC COMMENTS

Information: 1. Public Comment

There was one request to address the board

1. Mr. Schwarz, Fountain Valley community member, spoke on the topics of transparency, safety, and our YouTube channel.

All comments are recorded in full on the meeting video posted on the district's YouTube page

H. LEGISLATIVE ITEMS

Action: 1. Declaration of Need REVISED

Recommended Action: It is recommended that the Board of Trustees approves the revised Declaration of Need form for Fully Qualified Educators so that staffing can be completed with the best possible candidates and we can retain our substitute teachers.

Moved: Mr. Schultz

Seconded: Mr. Nguyen

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action: 2. Board Policy 0420.4 Charter School Authorization (First Reading)

Recommended Action: It is recommended the Board of Trustees approve Board Policy 0421.4 for First Reading.

Moved: Mr. Schultz

Seconded: Mr. Nguyen

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action: 3. Board Policy 0420.41 Charter School Oversight (First Reading)

Recommended Action: It is recommended the Board of Trustees approve Board Policy 0421.41 for First Reading.

Moved: Mr. Schultz

Seconded: Mr. Nguyen

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action: 4. Board Policy 4112.2 Certification (First Reading)

Recommended Action: It is recommended the Board of Trustees approve Board Policy 4112.2 for First Reading.

Moved: Mr. Schultz

Seconded: Mr. Nguyen

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action: 5. Board Policy 4140, 4240, 4340 Bargaining Units (First Reading)

Recommended Action: It is recommended the Board of Trustees approve Board Policy 4140, 4240, 4340 for First Reading.

Moved: Mr. Schultz

Seconded: Mr. Nguyen

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

I. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Action (Consent): 1. Minutes of June 15, 2023 Regular Board of Education Meeting

Action (Consent): 2. Minutes of June 22, 2023 Regular Board of Education Meeting

Action (Consent): 3. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Action (Consent): 4. Accept Donations

Action (Consent): 5. Approve/Ratify Warrants

Action (Consent): 6. Approve/Ratify Non-Public Agency Contracts

Recommended Action: It is recommended that the following non-public school/agency contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Action (Consent): 7. Williams Uniform Complaint Quarterly Report (QUARTER #4: April 1 June 30, 2023)

Recommended Action: It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the fourth quarter of the 2022-23 year and approves its submittal to the Orange County Department of Education.

Action (Consent): 9. Approval of 2023-24 Air Tutors, Inc. Agreement

Recommended Action: It is recommended that the Board of Trustees approves the agreement with Air Tutors, Inc. for the 2023-24 school year not to exceed \$150,000.00.

Action (Consent): 10. Approval of Curriculum Associates Quote for the 2023-24 School Year

Recommended Action: It is recommended that the Board of Trustees approves the quote for Curriculum Associates for the 2023-24 school year not to exceed \$150,272.84.

Action (Consent): 11. Five Year Contract with Hewlett Packard Inc. to Provide Managed Print Services

Recommended Action: It is recommended that the Board of Trustees approves the five year contract with Hewlett Packard to provide Managed Print Services using the California Participating Addendum #7-19-70-46-02.

Action (Consent): 12. Permission to Utilize CMAS NO. 4-22-12-1015 for the Purchase and Installation of Playground Equipment, Benches and Lunch Tables

Recommended Action: It is recommended that the Board of Trustees approve the District use of CMAS Contract No. 4-22-12-1015 and any extensions to purchase and installation of Playground Equipment, Benches and Lunch Tables from Dave Bang Associates, Inc. to meet the needs of the District.

Action (Consent): 13. Permission to Utilize of CMAS Contract No. 3-18-84-0042E, 4-17-84-0042E and 03-22-03-1088 for the Purchase of Information Technology Goods and Services

Recommended Action: It is recommended that the Board of Trustees approve the District use of CMAS Contract Nos. 3-18-84-0042E, 4-17-84-0042E, and 3-22-03-1088 and any extensions to purchase Information Technology Goods and Services from TIME and ALARM SYSTEMS to meet the needs of the District.

Action (Consent): 14. Permission to utilize Hemet Unified School District Piggyback Bid #061719 and Subsequent Extension for the Purchase of School Buses

Recommended Action: It is recommended that the Board of Trustees approves the use of the Hemet Unified School Districts Piggyback Bus Bid #061719 (and any subsequent extensions) for the purchase of school buses.

Action (Consent): 15. Approve the Five Year Contract with AMS.NET for the Purchase of Licenses and Support for Access Points and Switches

Recommended Action: It is recommended that the Board of Trustees approve the five year contract with AMS.NET for the purchase of licenses and support for Access Points and Switches

Action (Consent): 16. PRE-K Class Training Agreement

Recommended Action: It is recommended that the Board of Trustees approve the contract for the 2023-2024 school year.

Action (Consent): 17. Approval of Expressions Speech-Language Pathology Services, Inc. Contract for the 2023-2024 School Year

Recommended Action: It is recommended that the Board of Trustees approves the contract between Expressions Speech-Language Pathology Services, Inc., and FVSD for the 2023-2024 School Year.

Action (Consent): 18. Special Education Settlement Agreement 2023-2024-A

Recommended Action: It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2023-2024-A.

Action (Consent): 19. Special Education Settlement Agreement 2023-2024-B

Recommended Action: It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2023-2024-B.

Moved: Mr. Schultz

Seconded: Mr. Nguyen

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Action (Consent): 8. District Priorities

Moved: Mrs. Crandall

Seconded: Mr. Cole

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

J. SUPERINTENDENT'S REPORT/NEW BUSINESS

Reports: 1. Superintendent's Report

Dr. Stopp reported that it's been a busy summer and thanked all of our employees who work through the summer to support our summer teams. Most especially to the maintenance and operations team, who hit the ground running with maintenance as soon as schools closed for the summer. She also thanked personnel and human resources for all their hard work. She noted the three schools that were first to receive fencing and was pleased with how the projects are coming along. But reminded everyone that fencing is only one layer of safety. FVSD continues to focus on culture and climate as another layer of safety. She is looking forward to having the folks from KSL, Knowledge Saves Lives,

out to our school sites to teacher staff how to be proactive. When the Grand Jury Report came out in June they recommended that school districts revisit these things annually, so we are glad to be doing that. We will also be doing a reset on CPR and AEDs before school starts.

K. CLOSED SESSION

Discussion, Procedural: 2. Personnel Matters: Government Code 54957 and 54957.1

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

L. REPORT OF CLOSED SESSION

M. ADJOURNMENT

Action: 1. Meeting Adjournment at 8:35 p.m.

Moved: Mr. Schultz

Seconded: Mr. Nguyen

Vote: Carried 5-0

Jeanne Galindo – Yes

Steve Schultz – Yes

Sandra Crandall – Yes

Dennis Cole – Yes

Phu Nguyen – Yes

Information: 2. Next Meeting September 14, 2023

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF AUGUST 28, 2023**

DATE: September 14, 2023

Attached are the minutes for the special meeting of the Board of Trustees on August 28, 2023.

Special Meeting (Monday, August 28, 2023)

Generated by Joy Moyers on Monday, August 28, 2023

A. CALL TO ORDER -- 5:02 p.m.

Procedural: 1. Roll Call was made; the following were present:

Jeanne Galindo, President

Steve Schultz, President Pro Tem

Sandra Crandall, Clerk

Phu Nguyen, Member

Procedural: 2. Pledge of Allegiance was led by President Galindo

B. APPROVAL OF AGENDA

Action: 1. August 28, 2023 Special Meeting

Moved: Mr. Schultz

Seconded: Mr. Nguyen

Vote: Carried 4-0

C. CLOSED SESSION

Discussion, Procedural: 1. Personnel Matters: Government Code 54957 and 54957.1

Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

Moved: Mr. Schultz

Seconded: Mrs. Crandall

Vote: Carried 4-0

D. SPECIAL PRESENTATION

Introduction of Dr. Jen Ollila

Dr. Katherine Stopp joined the Board of Trustees in congratulating Dr. Ollila on her new role as Principal, Cox Elementary School.

E. Recess

F. PUBLIC COMMENT

Information: 1. Public Comment

There were no requests to address the Board of Trustees.

G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Action (Consent): 1. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Moved: Mr. Nguyen

Seconded: Mr. Schultz

Vote: Carried 4-0

H. SUPERINTENDENT'S REPORT/NEW BUSINESS

Reports: 1. Superintendent's Report

Dr. Stopp reposted we are full steam ahead. Tomorrow is our kick-off event, starting at Gisler with an All-Staff Breakfast. We have some special speakers who will come on stage at our celebration at Shoreline Events Center. On the pre-service days of August 30th and 31st, Student Services and Safety has organized AED and CPR Training. During the other blocks of time, schools will have KSL Knowledge Saves Lives training on their sites. Thanks to Personnel for all they have done with hiring with summer. Last week was New Certificated Employee Orientation, and we got to ride a school bus through the school district with 23 new FVSD employees. We're looking forward to the weeks to come.

I. CLOSED SESSION

J. ADJOURNMENT

Action: 1. Meeting Adjournment at 7:01 p.m.

Moved: Mr. Schultz

Seconded: Mr. Nguyen

Vote: Carried 4-0

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: July 19, 2023

Attached are the eligibility lists for the following:

Child Care Programs Technician

ESP Coordinator

ESP Assistant

ESP Instructor

Instructional assistant - DHH

Instructional Assistant

Preschool Instructor

Senior Payroll Technician

RECOMMENDATION

The Personnel Commission approves the eligibility lists enumerated above.

Attachments #5 - #9

ELIGIBILITY LIST
Child Care Programs Technician
EXPIRES 9-11-24

RANK	NAME
1	Dominique Curcie
2	Janette Sanchez
3	Daniela Diaz
3	Tracie Wadsworth
4	Christine Bausch
5	TuQuynh Luong
6	Luis Vidal
7	Maggie Stricker

ELIGIBILITY LIST
ESP Coordinator
EXPIRES 9-7-24

RANK	NAME
1	Iridian Molina
2	Carrie Dee

ELIGIBILITY LIST
ESP Assistant
Merged (Updated 9-12-24)

RANK	NAME	EXPIRES
1	Rachel Garrison	09-07-24
2	Catherine Castro	09-07-24
3	Corey Peshke	08-15-24
4	Taylor Valdez	06-13-24
4	Irma Perez	06-13-24
5	Natalie Reyes	08-15-24
6	Guadalupe Inda	03-28-24
7	Barbara Conroy	09-07-24
8	Beth Birch	06-13-24
9	Lauren Blackwood	02-03-24
10	Caren Rizzo	04-03-24
10	Leah Wilson	09-12-24
11	Audrey Camacho	05-15-24
11	Abby Wagner	06-13-24
12	Tais Alencastro	05-22-24
13	Emily Nguyen	08-15-24
14	Mariam Rezk	09-07-24
15	Rathana You	03-28-24
16	Jennifer Westfall	10-27-23
16	Patty Smith	10-27-23
17	Julie Kalajian	02-03-24
17	Angela Graves	02-03-24
18	Kaleo Helekahi	09-07-24
18	Madelyne Lu	09-07-24
19	Hong Phan	05-22-24
20	Nermeen Michael	10-27-23
21	Susan Hansen	10-27-23
22	Nghia Le	10-27-23

ELIGIBILITY LIST
ESP Instructor
Merged (Updated 9-07-24)

RANK	NAME	EXPIRES
1	Diane Kallen	8-15-24
2	Jennifer Adame	8-15-24
3	Rylie McCobb	9-07-24
4	Bonnie Betancourt	6-09-24
5	Kaitlyn Nguyen	9-07-24

ELIGIBILITY LIST
Instructional Assistant - DHH
EXPIRES 8-23-24

RANK	NAME
1	Rylee Noordman
2	Lori Rohrmoser

ELIGIBILITY LIST
Instructional Assistant
EXPIRES 9-6-24

RANK	NAME
1	Marcella Baker
1	Katherine Castro
1	Kristen Chidley
1	Tiffany Pham
2	Maria Barrera
2	Rachel Machir
3	Yamilex Sanchez

ELIGIBILITY LIST
Instructional Assistant – Mild/Moderate
Merged (Updated 8-15-23)

RANK	NAME	EXPIRES
1	Collin Hart	08-15-24
1	Alexander Herrera	10-21-23
1	Michelle Hayes	10-21-23
2	Shane Kazor	03-01-24
3	Jocelyn Nelson	08-15-24
4	Anika Garrido	08-15-24
5	Angela Graves	10-21-23
6	Lucinda Garton	10-21-23
7	Collette Hibbard	10-21-23
7	Ethan Rivera	10-21-23
8	Abby Wagner	10-21-23

ELIGIBILITY LIST
Preschool Instructor
EXPIRES 8-15-24

RANK	NAME
1	Denise Ivers

ELIGIBILITY LIST
Senior Payroll Technician
EXPIRES 8-29-24

RANK	NAME
1	Kevin Trieu
2	Gladys Martinez

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: September 14, 2023

The job announcements posted since the last regular meeting of the Personnel Commission are attached as informational items:

Dual Certification:

Application Specialist

ESP Assistant

ESP Instructor

Instructional Assistant

Application Specialist at Fountain Valley Elementary



Fountain Valley School District

"Preparing Today's Youth for Tomorrow's Future"

Job Information

Date Posted: 8/31/2023

Application Deadline: 9/21/2023 3:30 PM Pacific

Employment Type: Full Time

Length of Work Year: 11 months

Salary: \$5,957 - \$7,245 (Range 75, 5 steps) *Per CSEA contract, hiring may be made up to step 3

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

MINIMUM REQUIREMENTS:

Community college and/or vocational school degree with study in the job-related area. Job-related experience with increasing levels of responsibility is required.

Comments and Other Information

All applicants are invited to attend the written/performance test, scheduled for Monday, September 25, 2023, at 9:00 a.m. at the Fountain Valley School District, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid I.D. such as Drivers License or passport. Applications will be screened for the minimum qualifications following the written test.

Instructional Assistant at Fountain Valley Elementary



Job Information

Date Posted: 8/26/2023

Application Deadline: Until Filled

Employment Type: Part Time

Length of Work Year: 9.6 months/year

Salary: \$20.10 - \$24.46 per hour
(Range 21, 5 steps)

Number Openings: (At time of posting) 2

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Job Descriptions for the three positions can be found on the Fountain Valley School District website, which includes experience and educational requirements.

All applicants are invited to attend the written test. Please watch your email for testing dates.

Candidates who have already passed the No Child Left Behind (NCLB) test will not need to retake the test but must contact Lisa at ocainl@fvsd.us to verify scores before the day of the test..

IA Kinder hours are 17.5, and IA Transitional Kinder hours are 28.0 per week and \$20.10 - \$24.46 per hour (Range 21, 5 steps). Per the CSEA contract, hiring may be made up to step 3.

Comments and Other Information

The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. This examination process is being conducted to add to our substitute lists as well as to fill current and future vacancies. Candidates who pass each part of the written test and the oral interview will be considered for hire. Please watch your email for testing dates.

Extended School Program Assistant at Fountain Valley Elementary



Job Information

Date Posted: 8/26/2023

Application Deadline: Until Filled

Employment Type: Part Time

Length of Work Year: 9.6 months per year

Salary: \$18.55 - \$22.55 per hour (Range 13, 5 Steps) *Per CSEA contract, hiring may be made up to step 3

Number Openings: (At time of posting) 3

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Graduation from high school or equivalent and job-related experience.

Comments and Other Information

Positions in this classification generally work about 14 -16.5 hours/week. We are also hiring ESP Assistant Substitutes.

Applications will be reviewed on a regular basis for minimum qualifications. When a sufficient number of qualified applications are received, a written test will be scheduled, and applicants will be notified via email.

Extended School Program Instructor at Fountain Valley Elementary



Job Information

Date Posted: 8/26/2023

Application Deadline: Until Filled

Employment Type: Part Time

Length of Work Year: 9.6

Salary: \$20.89 - \$25.39 per hour
(Range 25, 5 Steps)*Per CSEA
contract, hiring may be made up to
step 3

Number Openings: (At time of posting) 2

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Any combination equivalent to graduation from high school supplemented by 12-semester units from an accredited college in early childhood education or coursework in child development, elementary education, recreation or related field, AND job-related experience.

A valid Pediatric First Aid and CPR certificate.

Hours range from 16.5 to 21.5 per week.

Copies of transcripts or report cards, as well as pediatric certificates, must be attached to your application.

Comments and Other Information

Please attach a copy of the transcripts or report cards showing completion of the required units and a valid Pediatric First Aid and CPR certificate.

Those candidates meeting the minimum qualifications listed above will be invited to the test at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please watch your email for invites an invitation and time. Please bring a valid ID and allow 1 1/2 hours for the test and instructions.